

Latin American Bible Institute

Office of Admissions

10822 FM 1560 N

San Antonio, TX 78254

800-577-5224

Application Process Guidelines

- Print as neatly and as legibly as possible.
- Have high school and/or college transcripts sent directly to our office.
- Have Pastoral, Educator's, and Employer/Friend References sent directly to our office.
 - Give the individuals from whom you request references plenty of time to fill out the form and to send it to us.
 - As a courtesy to the individuals from whom you request references, provide them with an envelope with our address already printed on it, and with a stamp.
- Send a personal check, money order, or cashier's check for the \$25.00 application fee. **DO NOT SEND CASH.**
- Send all the items on the "Student File Checklist." We cannot process and review your application until we have received each of the items on that checklist.
- Call our office to ask about the status of your application, or to ask us to clarify any matter that is unclear to you. Ask for someone in admissions, or for the academic dean. We want to help you as much as we can at every step of your application process.

You will receive written notification of your acceptance or denial of acceptance to LABI. While we strive to provide you with a timely response, there are times when the application process is delayed; this delay can occur for a variety of reasons. If you feel your application process is taking an inordinately long amount of time, please contact our office and we will inform you of the status of your application.

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Student File Checklist

- Application
- Application Fee \$25.00 (no cash please)
- Pastor's Reference
- Educator's Reference
- Friend's/Employer's Reference
- Journey of Faith Essay
- Medical Release and Information Sheet
- Transfer Clearance Form (If Applicable)
- Official High-School Transcript
- Official College Transcript (If Applicable)
- Affidavit of Support (Non-US Citizens Only)
- Completed I-20 Form (Non-US Citizens Only)